

# KWS Board Meeting – 23 June 2025

The KingsWay School Board convened for its regular meeting, opening with devotions led by Paul Claydon on the theme of serving, drawing from John 13, Romans 12, and 1 Peter 4. The devotion emphasised that true leadership is rooted in service, worship, and building up the community, shaping each member into the image of Christ.

## **Administrative Matters:**

- Previous minutes (26 May 2025) were confirmed as presented.
- Amanda Soper was re-appointed as Returning Officer for the 2025 Triennial Elections, with the board endorsing the use of Schooled (Election Pilot) for the process.
- In-committee minutes from April and May were approved, with confidentiality noted.
- The interests register was updated to reflect changes in board member roles.

## **Finance & Property:**

- The Director of Finance, Sam Bandara, presented the finance report and unpacked the auditors' management letter for the 2024 Financial Statements. No further matters required board attention.
- The board approved entering into fixed-term electricity supply contracts and lease agreements for additional staff devices, within the capex budget.
- Approval of the final audited Financial Statements for 2024.

## **Curriculum & School Reports:**

- The Annual NCEA Comparative Report showed strong student achievement in 2024, with improvements in the Year 11 KingsWay Qualification programme. The Senior School received a "Highly effective" rating in an external MNA review, the highest possible, meaning the next review will be in five years.
- Portfolio presentations highlighted powerful connections and relationships, including engagement with Māori Whānau, alumni, churches, and the parent community.

## **Executive Principal's Report:**

- Updates included the Capital Works Plan for 2025, specifically the relocation of the bicycle and scooter shelter due to the Arts Block build. The board approved \$5,000 for concreting the new shelter area.
- The Business Faculty NY/London Trip for 2026 was approved for the school calendar.
- The board approved coding for various off-site learning opportunities, ensuring compliance with Ministry of Education requirements.
- Personnel updates included fixed-term appointments, resignations, leave requests, and sabbatical applications.

## **Proprietor Update:**

- The board received updates on major capital improvements, including the Arts Block, which is awaiting building consent and fire rating requirements. Despite increased costs, the Trust remains committed to completion by 2026.
- The board discussed fire alarm system upgrades and recent incidents, with plans to improve after-hours processes.

## **Audit & Review Committee:**

- Updated draft governance policies were accepted for community consultation, with final approval scheduled for the next meeting in August.

**Other Activities:**

- The meeting included an in-committee session to discuss staffing and employment issues, review of general correspondence.

**Closing:**

- The meeting concluded with the next meeting scheduled for 11 August 2025, and devotions to be led by Philip Mark Bradley.