

NCEA Authenticity

All work should be your own. In all instances where work is completed outside of the classroom, students are required to sign an authenticity declaration (a paper version or an online form – see below at the end of this document) to state the work handed in is their own.

To ensure that work is authentic, teachers may:

- Ask students to complete tasks in class
- Collect work at the end of each lesson and return it for the next lesson
- Ask students to hand in all draft material
- Expect students to meet checkpoints before final deadlines
- Discuss ideas and findings with students

Breaches of Assessment Conditions

A breach includes the submission of a piece of work that is not original (not a student's own work).

This includes:

- Plagiarism. This is material which is copied or closely paraphrased from someone else's work without acknowledging the source of that material. It includes all published and unpublished work, material on the internet and the work of other students and staff.
- Using assistance from any rephrasing/writing tools, AI, family, Whanau, friends, tutor or a reader writer.
- Copying or submitting all or part of another student's work
- Allowing another student to use or copy your work
- Using written or recorded material in a closed book assessment
- Getting another student to sit an assessment for you
- Using unauthorised calculators, electronic spell checkers or

language dictionaries in assessments

What happens when there is a suspected Breach of Assessment Conditions?

- The teacher identifies the possibility that a breach has occurred and discusses this with the student
- If the teacher suspects that a breach has occurred, the HOF will investigate further and contact the parents.
- If the breach is likely, the HOF liaises with the PN.
- If the breach is confirmed the student will receive Not Achieved for that standard
- If another student was involved in the breach, they will also be subject to penalties.
- The PN notifies the Head of School and relevant Dean

NB: Students who breach assessment conditions in externally assessed standards are referred to New Zealand Qualifications Authority.

See below copy of the Authenticity Declaration Form

KingsWay School

Student Authenticity Declaration

Name:

Subject:

Standard Number:

All work submitted by students for internal assessment must be entirely their own.

Declaration

- This is to state that I had no assistance of any kind in completing this task, other than prescribed Teacher guidance per the Standard.
- I did not allow other students to copy my assessment work.
- All information and materials including visuals and graphics that are the work of others are acknowledged in my bibliography and references lists.
- All other work submitted for assessment is entirely my own.
- I understand that if I hand in work that is not my own, I will receive “Not Achieved”. Teachers may use tools such as Turnitin to ascertain the authenticity of my work.
- All work I submit for this assessment is my own work, completed without the unauthorised assistance from any ‘rephrasing/writing tools’, AI, family, friends, tutor, or a reader-writer.
- I understand that according to the Standard, if a teacher detects any breach of the reasonable plagiarism threshold, the copied sections of my work will not be marked. This could potentially affect my overall grade.

Signed: _____ (Student)

Date: _____

This form must be attached to the student’s work